INFORMATION ON THE CENTER	
Country:	
City:	
Name of the center / school /shelter or hostel:	
Postal address (if possible, or an address suitable for receiving post):	
Congregation:	
When was the center opened?	
In which year was the Distance Support Project activated in your center?	
INFORMATION ON THE PERSON IN CHARGE OF THE CENTER AND THE PROJECT	
Name of the person in charge of the center:	
E-mail address of the person in charge of the center:	
Phone number of the person in charge of the center (better if reachable via Whatsapp):	
Name of the person in charge of the Project in the center:	
E-mail address of the person in charge of the Project in the center:	
Phone number of the person in charge of the Project in the center (better if reachable via Whatsapp):	
Name of the person in charge of accounting of the Project:	
E-mail address of the person in charge of accounting of the Project:	
Phone number of the person in charge of accounting of the Project (better if reachable via Whatsapp):	
Who is responsible for issuing and controlling the payments?	
STRUCTURE OF THE CENTER	
How is the center structured? (no. classrooms / garden / labs / kitchen / refectory / bathrooms / bedrooms if hostel etc)	

Is there electricity?	
Is there a generator?	
Is there drinkable water?	
Describe extra expenses or actions for procuring/purchasing water and electricity	
Are the bathrooms and toilet installations in the center adequate or are there structural problems or possible improvements?	
What are the issues?	
Is there wi-fi in the center?	
If not, how do you connect to the internet?	
Do you have computers or laptops?	
How many computers do you have?	
Is the structure (walls, floors, windows) adequate?	
If not, what are the problems?	
Does the structure comply with legal requirements?	
If not, what are the problems?	
Do you have a medical post or infirmary?	
Describe your medical post	
Do you have a car or a transport vehicle at your disposal?	
If not, how do you manage travel?	
Have there been any changes in the center? (for example: renovation of facilities, change of superiors/managers, etc.)	
If yes, which ones?	
Are you planning any changes in the future? (for example: renovation of facilities, change of superiors/managers, etc.)	
If yes, which ones?	
ACTIVITY OF THE CENTER	
Type of center: (hostel / school / school + hostel / school tutoring center)	
How many people work at the	

center:	
How many children attend the center (please, take into account the number of all children, not just the ones in the Project):	
Up to which age do the children attend the center?	
Up to which grade do the children attend the center?	
Do you manage to keep providing them assistance even after that age/class?	
If yes, until when? how?	
How often do the children attend the center?	
What kind of care/assistance do you provide to the children?	
Describe the activities conducted by the center with/for the children:	
Are you planning to start new activities? (Yes, No)	
If yes, which ones?	
How often do you provide food to the children?	
How do you support families? is it possible to estimate the number of people who benefit from the Project (family members)?	
How often do you visit the families?	
Do you offer tutoring? (Yes, No)	
How often do you offer tutoring?	
Are there children who have left or are leaving the Project? (Yes, No)	
Name of the children leaving the Project with motivation	
Are there any students who would like to continue their studies? (Yes, No)	
Name of the students wishing to continue their studies:	
Do you have a request for assistance that you would like to share with us?	

CHALLENGE/PROBLEM/GOAL ANALYSIS	
What are the main challenges you face in your daily work?	
What are the main weaknesses of the center? Are they structural or are they related to the lack of material, furniture or objects?	
What are your strategies to attend to these needs?	
Whate are the main center's sources of funding? And who funds what?	
How are the funds from the Project employed?	
What percentage of the Project's donations cover the centre's total expenses?	
What criteria do you use to select the children you support in general?	
What criteria do you use to select the children you subscribe to the Project?	
What are the main monitoring activities you conduct to evaluate children's competence development?	
Which contacts do you maintain, if any, with the youngsters leaving the Project? Are you able to evaluate how many of them continue their studies or get a job?	
What are the main achievements over the past year?	
What do you think about the future of your center?	
SOCIO-ECONOMIC CONTEXT	
Has the local socioeconomic context changed recently? (Yes, No)	
If yes, how?	
TASKS REQUESTED	
Are the tasks to be carried out during the year clear to you?)	
Were the new tools provided to update us about the center and the children helpful?	

Do you have any ideas/advice for us?	
How do you prefer to be contacted? (Whatsapp, Email, Telegram, Other)	
Other	
SCHOOL YEAR AND MORE INFO	
Start of the 2023/2024 school year:	
End of the 2023/2024 school year:	
Tell us more about the center, the children, the community, or anything else you would like to add	